

Vendor Agreement for the 12 County Antique Market Texas Festival Organized by Laray Event Management Gladewater Round-Up Rodeo Grounds July 19th of 2025 | EVENT TIME: 10am - 8pm

Backup Event Date: September 20, 2025

Terms and Conditions

This Vendor Contract ("Agreement") is entered into by and between Laray Event Management ("Organizer") and the business purchasing the space ("Sales Space Vendor") for participation in the event organized by Laray Event Management. By signing this Agreement, the Sales Space Vendor agrees to abide by the terms and conditions outlined below:

Event Logistics

Arrival and Setup

- Vendors must arrive between 7:30 AM and 9:00 AM to allow sufficient time for setup.
- All vendors must be fully set up by 10:00 AM.
- Vehicles, including trailers, must be removed from guest areas immediately after unloading.

Event Space

- Vendor spaces start at 12x10 feet and can be expanded by purchasing additional spaces.
- Specific announcements will indicate whether spaces are indoors or outdoors.

Displays

- All displays and signs must be freestanding within the assigned area or securely attached to tables/tents.
- All tables must have fabric tablecloths (no vinyl permitted), and displays must maintain a professional and visually appealing appearance.
- NO HANDWRITTEN SIGNS.

Trash

- Vendors must bring a small trash bin and bag. Staff will collect trash during the event and at tear-down at no additional cost.

Pop-Up Tents

- Tents must be flame-retardant, weighted, and in good condition.
- Damaged tents will need to be removed, and non-compliance may lead to exclusion from current and future events without refund.

Tear-Down

- Tear-down must not begin before 6:45 PM.
- Vendors remaining open during the Hot Air Balloon Glow must provide adequate lighting for safety and visibility.

Food Truck Collaboration and Requirements

Menu Coordination

- Food trucks must collaborate with organizers to avoid duplication of menu items.
- All menus must be approved in advance.

Permits and Liabilities

- Food trucks are required to have appropriate permits and comply with all city, county, state, and federal liability requirements.
- Failure to provide proof of compliance will result in immediate cancellation with no refunds, including the day of the event, and fees will apply as outlined in the 'Payment and Commitment Policies.'

Vendor Responsibilities

Permits and Compliance

- Vendors must comply with all federal, state, and local sales and income tax laws.
- Proof of compliance with Cottage Food Laws is required for food sales.
- The Organizer is not responsible for verifying permits.

Insurance and Liability

- Vendors must provide their own insurance.
- The Organizer assumes no liability for damages, losses, or injuries occurring in the vendor's area, the venue grounds, vehicles, goods, or services.

Product Quality and Representation

- All products (unless otherwise permitted in writing by the company director) must be new.
- False advertisement will result in legal action for misrepresentation and a fee of 25x the sales space fee paid.
- Samples are permitted if all applicable legal guidelines are followed.
- The Organizer assumes risk for nothing.

Exhibition Space and Multiple Brands

- There cannot be multiple brands in a single booth.
- All exhibition space fees apply for all brands.
- For example, if Non-Profit A partners with Dealership XYZ for a dirt bike raffle, each entity will be charged the applicable space fee.

Non-Profit and Medical-Focused Vendors

- Non-profits and medical-focused vendors must adhere to all general vendor rules and additional requirements:
 - No health screenings such as vision, dental, or general health can be facilitated on-site.
 - Exhibition space is intended for raising awareness of the vendor's brand and mission, data collection, or fundraising.
- Non-profits are encouraged to partner with for-profit businesses directly for raffle items.

- Non-profits should consult with a CPA to ensure compliance with all applicable laws and guidelines.

Raffle and Giveaway Rules

- The value of raffle or giveaway items must not be under \$499 per single item.
- All raffles must be approved in writing by the company director before advertising.

Electricity, Lighting, and Generator Requirements

- No utilities are provided unless otherwise specified.
- Vendors must bring their own generators if power is needed.

Payment and Commitment Policies

- Vendors must secure their reserved space with payment in full or a commitment fee by the due date listed on the invoice sent upon application approval.
- Late Payment Fees: A \$10 initial late fee will apply the day after the due date, followed by a \$5 daily late fee until paid or canceled.
- Cancellation Fees: Vendors who cancel after making a commitment fee will incur an additional cancellation fee of 50% of the remaining balance, payable immediately.
- Automatic Cancellation: If your invoice remains unpaid for a period of 15 days after the due date, all policies regarding late payments plus cancellation fees will be applied.
- No-Show Penalty: Vendors who fail to attend for any reason will be charged 3x their total sales space fee.
- Payment and Refund Terms: All payments are final. No refunds will be issued for any reason(s). Rescheduling: If the event is canceled, it will be rescheduled to September 20th with no refunds for the date change

Prohibited Items and Businesses

- No smoke products, alcohol, tobacco, edibles, CBD/THC, or adult-themed items.
- Weapons of any kind are strictly prohibited, with the exception of self-defense gadgets.

USE OF IMAGES AND MEDIA

- The Vendor grants the Organizer full permission to capture, use, and distribute photographs, videos, or any other media that feature the Vendor's equipment or activities during the Event for promotional, advertising, or archival purposes, without any compensation to the Vendor.
- The Organizer retains all copyrights to media captured during the Event.

Agreement

By submitting your signed application with Laray Event Management as a vendor, you agree that you have read and understand the agreement without question.

Contact Information: Laray Event Management P.O. Box 64, Gladewater, TX 75647 Email: getmore@larayevents.com